

**UNITED STATES BANKRUPTCY COURT  
NORTHERN DISTRICT OF OHIO  
EASTERN DIVISION**

IN RE:	) ADMINISTRATIVE
	) ORDER NO. 02-12
CHAPTER 13 FORM PLAN	)
	) JUDGE RUSS KENDIG

1. All plans filed pursuant to 11 U.S.C. § 1301 et seq. on or after January 1, 2003 in the Canton Division must utilize the Form Plan ("Form Plan") except as set forth hereafter. **Plans filed prior to January 1, 2003 may also be on the new Form Plan or new Form Plan Summary. The change in the Form Plan and the Form Plan Summary is technical. The change incorporates the attorney fees to comply with disclosure requirements. This information previously was included in the 341 meeting notice but has been deleted from that form due to a change made by the clerk's office.**
2. Debtors are authorized to file and serve the Chapter 13 Form Plan Summary ("Summary") in lieu of the Form Plan. Use of the Summary automatically incorporates the Form Plan. Debtors will be deemed to have filed the Form Plan. In the event of any dispute, the data from the Summary will be inserted into the Form Plan, to the extent possible, for further interpretation or litigation.
3. There are rare instances in which it is not logical to use the Form Plan, even if utilizing the Special Provisions contained therein. In such instances, Debtors must file a motion setting forth the grounds for deviating from the Form Plan and attaching the proposed order as exhibit 1 and the proposed plan as exhibit 2. Debtors must serve the motion on the Chapter 13 Trustee, the Office of the United States Trustee, and those creditors requesting notice.
4. The meaning of the Form Plan and the Summary must be maintained in all respects. Debtors and/or counsel are authorized to download the Form Plan and Summary from the court's website. No one is authorized to recreate the Form Plan or the Summary by other means, such as retyping, as this could result in intentional or unintentional alterations affecting the meaning. Any overflow page for the Summary must maintain the same format as the applicable provision.

5. Instructions for Completing Form Plan and Summary are contained in a separate document that is incorporated herein by reference.
6. The Certificate of Service must be filed no later than three (3) days after service. This document may be modified to indicate the correct caption of the document served.
7. The Confirmation Review Summary must be filed no later than one week prior to confirmation.

IT IS SO ORDERED.

/s/Russ Kendig  
**RUSS KENDIG**  
**United States Bankruptcy Judge**